

Instructions for Authors

McIlhainea is published by the North American Mycological Association (NAMA); and beginning with Volume 18 in 2009, publication will be as an online journal. *McIlhainea* accepts original and review articles on all aspects of fungi. Articles with color photographs, illustrations, keys to genera and species, and notes of interest on rare and unusual fungi are especially welcome.

The Editors welcome material for publication from members of NAMA as well as non-members. Articles should be knowledgeable, well-illustrated, and aimed at an informed but not necessarily specialist readership. There are no length requirements. There are no page charges to publish in *McIlhainea*. Articles will be published in the approximate order of acceptance and will be posted as soon as practical after acceptance. There will be one volume per year and articles will be added throughout each year.

Published content of *McIlhainea* is under copyright, and permission for reproduction must be obtained by application in writing to the Editors. *The editors reserve the right to edit manuscripts for clarity of expression and to conform to journal style and the limits of the space available.*

Submission of Manuscripts

Submit manuscripts to the Editor as Microsoft Word or WordPerfect documents (some other word processing formats may be acceptable; consult Editor first) as an e-mail attachment. Alternately, a copy on CD may be sent. Whichever method is used, it may be useful to send a print hardcopy, especially if tables, figures, or images are to be used.

Manuscripts will be reviewed by at least one reviewer. The Editor will make the final decision on acceptance.

Send manuscripts to Michael W. Beug, Ph.D., P.O. Box 116, Husum, WA 98623; e-mail beugm@evergreen.edu.

Rules for Formatting

◆ Leave at least a 25 mm (1 inch) margin on all sides. All text must be left-aligned so that the right margin is uneven (“ragged”).

◆ Paragraph indents should be consistent throughout the file. Use tab key or paragraph indent, not multiple spaces.

◆ Authors are urged to have at least one or more colleagues read and criticize the manuscript prior to submitting it.

◆ Manuscripts requiring extensive alterations by the Editor will be returned to the author for correction of the computer file. Authors should follow the suggestions in the *Chicago Manual of Style* (14th or 15th ed. preferred).

Title page. The first page should include a reasonably short title, the author(s) name(s), full postal address(es) and postal code(s), and, if available, e-mail address.

Abstract. Major articles should start with a brief abstract of up to 200 words as a single paragraph, followed by key words so that the gist of the report can appear in the several abstracting periodicals that list *McIlhainea*. The Abstract must stand alone and be informative without the need for reference to the text.

Scientific names of genera and species must be in italics. Vernacular names (an ascomycete, both gasteromycetes, the agarics, several tremellas, etc.) should not start with a capital letter.

Keys must be dichotomous, the couplets numbered and block-indented. Leads of first couplet begin at the left margin, as do those of third, fifth, etc. Leads of second (fourth, sixth, etc.) are tab-indented equal to five spaces.

Tables should have a caption and be submitted on a separate sheet (and clearly labeled). Tables should be numbered consecutively and referred to in the text in the order presented.

Figures may be line illustrations (figures, charts, graphs, and drawings) or photographs (black-and-white or color) and should be referred to in the text in the order presented. Illustrations and photographs may be submitted as hard copy to be

scanned, as an e-mail attachment, or on a CD (line drawings scanned at 1,000 dpi; photographs @ 300 dpi) with back-up hard copy. Each figure must be supplied on a separate sheet with a label (may be on the reverse side) clearly identifying the author's name and figure number. Figure legends must be self-explanatory and typed on a separate sheet. Line drawings should be designed to fit within page margins (7.25" x 9.6"). Photographs must be clear and of good quality, clearly labeled and numbered as for line drawings. For microscopic features, scale should be provided.

Literature cited. Citations in the text should use the author-date style and must include the full title of the paper and its source (journal title unabbreviated; book including author(s)/editor(s), publisher; etc). For multiple authors please use ampersand instead of "and," and reverse initials of first author only. See other mycological journals (*Mycologia*, *Mycological Research*, *Mycologist*, or previous issue of *McIlwainea*) for acceptable styles. All references must be cited in the text. The principal author is responsible for accuracy of the references.

